

TOWN OF SNOW HILL, MARYLAND

Life on the River

TOWN MEETING

JULY 14, 2015

A Regular Meeting of the Mayor and Town Council of Snow Hill, Maryland was held at the Train Station at 200 Belt Street on Tuesday, July 14, 2015 with Mayor John C. Dorman presiding and was called to order at 7:00pm.

PUBLIC OFFICIALS PRESENT

Mayor John C. Dorman; Councilwoman Alison Cook; Councilwoman Jenny Hall; and Councilman Michael Pruitt.

STAFF IN ATTENDANCE

Kelly Pruitt, Town Manager; Randy Barfield, Public Works Director; Karen Houtman, Town Planner; Jason Self, WWTP Superintendent; John Holloway, EMS Supervisor; Cindy Byrd, Director of the Julia A. Purnell Museum; James Pilchard, Chief of Police.

SALUTE TO THE FLAG / INVOCATION

The Pledge of Allegiance was recited, followed by the invocation by Reverend Debra Lature, Makemie Memorial Presbyterian Church in Snow Hill.

PUBLIC HEARING

Mayor Dorman opened a Public Hearing for Ordinance No. 2015-03 Floodplain Maps at 7:01pm. Karen Houtman, Town Planner read the Ordinance into record. She highlighted that two sections had been corrected: Section 89.3F (10) and 89.5G. Resident Cindy Pritchett asked when the new maps take effective, which will be on July 16, 2015. The old maps were adopted on May 15, 1980. With no further questions, the Public Hearing was closed at 7:06pm.

Mayor Dorman opened the second Public Hearing at 7:06pm for Ordinance No. 2015-04 and Ordinance No. 2015-06, emergency legislation for Floodplain Maps and Sprinkler Opt-out. Karen Houtman, Town Planner advised that both Ordinances had been advertised in the newspaper. Councilman Pruitt asked for an explanation on the need for emergency Ordinances for the Ordinances that would also be adopted. Karen explained that the Floodplain Ordinance has a first reading and second reading and after adoption takes effect 20 days later. In order for the property owners to have no lapse in insurance the emergency Ordinance takes effective immediately and covers that time. The Sprinkler Opt-out emergency Ordinance brings the Town into compliance immediately while the regular Ordinance goes through the normal steps. The Sprinkler Opt-out Ordinance changes the Town Code to require sprinkler systems in all new construction for single family and manufactured homes. Councilman Pruitt asked if someone chose to build an addition to their current home if they would need to have sprinklers. They would not have to install a sprinkler but if they were rebuilding in the same footprint they would. With no further questions, the Public Hearing was closed at 7:13pm.

MEETING MINUTES

A motion was given to approve the Town Meeting minutes for May 2015 by Councilman Pruitt and was seconded by Councilwoman Cook. A roll call vote was taken and the motion was carried.

A motion was given to approve the Town Meeting minutes for June 2015 by Councilwoman Cook and was seconded by Councilwoman Hall. A roll call vote was taken and the motion was carried.

FINANCIAL REPORT

A motion was given to approve the June 2015 Financial Report by Councilwoman Hall and was seconded by Councilwoman Cook. A roll call vote was taken and the motion was carried.

TOWN MANAGER REPORT

No questions or comments.

ECONOMIC DEVELOPMENT REPORT

Michael Day commented that he was happy to be working with the Town and has been meeting a lot of people.

PUBLIC WORKS REPORT

No questions or comments.

WWTP REPORT

Councilman Pruitt asked how many meters are installed throughout Town. Jason advised that there are approximately 1000 meters.

PLANNING & ZONING REPORT

Karen reported that an update on the Comprehensive Rezoning is close to being put on line for public access. It is expected to be ready in approximately 3-4 weeks.

MUSEUM REPORT

Cindy reported that the Museum will be working with the Mandela Historical Society for a Car Rally exhibit on September 19th. It will be onsite indoors and the Museum will feature vintage bicycles.

FIRE / EMS REPORT

John reported that FEMA is awarding grants on Fridays from now until September. SHVFC has not heard anything so far but if not selected, they plan to apply for a 50/50 grant through the State of Maryland.

Fire Chief Trey Heiser reported that the fire department has community outreach programs scheduled. In August, they will be doing Knock Boxes where the fire department has a key to your residence or business and can reset your smoke alarm instead of doing damage to enter the premises. In October they will be doing smoke detector outreach.

4. Ordinance No. 2015-09 Prohibited Animals

This Ordinance amends Chapter 48 of the Town Code entitled “Animals” to add a section entitled “Prohibited Animals” to regulate certain types of animals within the Town of Snow Hill.

This Ordinance will be presented for adoption at the August town meeting.

5. Resolution No. 2015-03 Community Legacy grant

This Resolution approves an application to be submitted for grant funding of up to \$250,000 for the Façade Improvement Program and up to \$250,000 for the Downtown Building Improvement Program.

A motion was given by Councilwoman Cook to approve the Resolution and seconded by Councilwoman Hall. A roll call vote was taken and the motion was passed.

6. Resolution No. 2015-04 Community Legacy grant

This Resolution approves an application to be submitted for grant funding of \$130,000 for engineering drawings for the Mason Opera House, as per estimates provided by Davis, Bowen, and Friedel, Inc.

A motion was given by Councilwoman Cook to approve the Resolution and seconded by Councilwoman Hall. A roll call vote was taken and the motion was passed.

7. Budget Amendment Police Department

A budget amendment was presented to request monies be moved from the General Fund to be used for promotion in rank for the four patrolmen in the Snow Hill Police Department. The total cost for the salary increases is \$2,767.00.

A motion was given by Councilman Pruitt to approve the budget amendment and seconded by Councilwoman Cook. A roll call vote was taken and the motion was passed.

8. Business Loan Courtney Brooke Salon

A business loan application was received by Brian and Courtney Riley for their current business, Courtney Brooke Salon. They received a business loan in the past for \$10,000 which they paid off early. This application is for \$20,000 and will have collateral provided of salon equipment and a speed boat.

A motion was given by Councilwoman Cook to approve the business loan application and seconded by Councilwoman Hall. A roll call vote was taken and the motion was passed.

9. Ordinance No. 2015-10 Purnell House

This Ordinance formally accepts without cost the acquisition of property known as 107 East Market Street from Worcester County.

This Ordinance will be presented for adoption at the August town meeting.

