

# TOWN OF SNOW HILL, MARYLAND

*Life on the River*

**TOWN MEETING**

**MARCH 10, 2015**

A Regular Meeting of the Mayor and Town Council of Snow Hill, Maryland was held at the Train Station at 200 Belt Street on Tuesday, February 10, 2015 with Mayor John C. Dorman presiding and was called to order at 7:00pm.

## **PUBLIC OFFICIALS PRESENT**

Mayor John C. Dorman; Councilwoman Alison Cook; Councilwoman Jenny Hall; and Councilman Michael Pruitt.

## **STAFF IN ATTENDANCE**

Kelly Brewington, Town Manager; Asst. to the Town Manager Trish Greene; Karen Houtman, Town Planner; Public Works Director Bob Donnelly; John Holloway, EMS Supervisor; Cindy Byrd, Director of the Julia A. Purnell Museum; and Kirk Daugherty, Chief of Police.

\*\*\*\*\*

## **OPENING COMMENTS**

Mayor Dorman thanked Bob Donnelly and the staff of Public Works for all of their hard work during the weather events, from snow removal to repairing broken pipes.

## **SALUTE TO THE FLAG / INVOCATION**

The Pledge of Allegiance was recited, followed by the invocation by Pastor Andy Frick of Whatcoat United Methodist Church.

## **MEETING MINUTES**

A motion was given to adopt the February 2015 Town Meeting minutes by Councilman Pruitt and was seconded by Councilwoman Cook. A roll call vote was taken and the motion was carried.

## **FINANCIAL REPORT**

A motion was given to approve the February 2015 Financial Report by Councilwoman Cook and seconded by Councilwoman Hall. A roll call vote was taken and the motion was carried.

## **TOWN MANAGER REPORT**

Kelly highlighted that Easter in Snow Hill will be held on March 28<sup>th</sup> and will consist of an Easter egg hunt, walk around magician, children's scavenger hunt, lunch with the Easter Bunny, activities at the Museum and a Stuff-A-Bear workshop.

Kelly announced that the Town newsletter was available tonight for those interested in a copy. The Town is selling daffodil and tulip 4" pots for \$5.00 to benefit children activities in Town. Orders can be placed starting at the Easter event.

## **ECONOMIC DEVELOPMENT REPORT**

No questions or comments.

## **PUBLIC WORKS REPORT**

Bob reported the contractor arrived today to start the cleaning, painting and repair to the water tower. Fluctuations in water pressure may be seen over the next three weeks. Replacement of blow-off valves will be done during this time on hydrants throughout Town.

## **WWTP REPORT**

Warranty repairs have been put on hold due to focus on weather issues.

## **PLANNING & ZONING REPORT**

Karen advised that the Planning Commission did not meet last month; however, there will be two meetings this month on the 12<sup>th</sup> and the 26<sup>th</sup> to discuss the Comprehensive Rezoning project.

Karen advised that the term for Historic District Commission (HDC) member Mark Shockley expired on February 23, 2015. He is willing to serve again if the Mayor and Council choose. A motion to reinstate Mark Shockley to another term with the HDC was given by Councilman Pruitt and seconded by Councilwoman Cook. A roll call vote was taken and the motion was carried.

## **MUSEUM REPORT**

Cindy reported that staff is working on an exhibit that focuses on the life of William Purnell and asked that anyone who has information on William or Julia to contact her.

The Native American exhibit has been updated.

There will be a reception on April 3<sup>rd</sup> to celebrate the opening of the Museum. Everyone is invited.

## **FIRE / EMS REPORT**

John reported the company just successfully completed their first in-house training.

## **POLICE REPORT**

No questions or comments.

## **OLD BUSINESS**

### **1. Ordinance No. 2015-01 Ethics Ordinance Amendment**

Trish Greene highlighted the Ordinance which amends Chapter 16 in order to correct wording in Section 16.8 titled "Enforcement", replacing the word "Somerset" with "Worcester".

A motion was given to adopt this Ordinance by Councilwoman Hall and seconded by Councilwoman Cook. A roll call vote was taken and the motion was carried.

## **NEW BUSINESS**

No questions or comments.

## **OPEN DISCUSSION**

1. Carolyn Brown referred to the work session minutes and asked where the Oscar J. Purnell House was located. Mayor Dorman advised that it is located behind Martin's Physical Therapy and owned by the County. Councilman Pruitt corrected the middle initial, which should be "M" instead of "J".
2. Richard Mitchell asked for consideration for a walk/bike trail installed to connect areas of Town to both Byrd Park and the Worcester County Recreation Center. Karen Houtman stated that developers for Huntingfields and Gladiola Acres were looking at doing so when they were actively looking to develop in Snow Hill. Carolyn Brown suggested the train tracks area. Karen stated that when previously suggested the County was not interested due to problems and increased crime. She will contact Lisa Challenger to inquire.
3. Councilman Pruitt addressed the audience, stating he does not intend to run for Western District Council in the May 2015 election. He encouraged citizens to look for candidates they feel should run for office.
4. Mayor Dorman reported on a meeting held last evening regarding a Façade Improvement grant for residential facades for the Western District. He explained that the program only covers certain areas of the house and is paid at 100% by the Town. If this year's program is successful it will be opened to the entire town. He encouraged those present to spread the word and encouraged Western District home owners to apply.
5. Leslie Mulligan asked for information on the new food pantry. Mayor Dorman advised that anyone in Worcester County is eligible. Food is distributed once per month from the garage and future development of the house is being considered for counseling and office space. The pantry can be opened on an emergency basis for someone in need. Contact Charlie Dorman at Town Hall for more information.

## **ADJOURNMENT**

With no further discussion, Mayor Dorman adjourned the meeting at 7:28pm.

Respectfully submitted:                      Trish Greene, Asst. to Town Manager