

TOWN OF SNOW HILL, MARYLAND
Life on the River

TOWN MEETING

SEPTEMBER 13, 2016

Corrected Minutes
Edited 10-12-2016

A Regular Meeting of the Mayor and Town Council of Snow Hill, Maryland was held at the Train Station at 200 Belt Street on Tuesday, September 13, 2016 with Mayor John Dorman presiding and was called to order at 7:00pm.

PUBLIC OFFICIALS PRESENT

Mayor John Dorman; Councilwoman Alison Cook; and Councilwoman Jenny Hall

STAFF IN ATTENDANCE

Kelly Pruitt, Town Manager; Trish Goodsell, Asst. to the Town Manager; Randy Barfield, Public Works Director; Jason Self, WWTP Superintendent; John Holloway, EMS Supervisor; Michael Day, Economic Development Consultant; and James Pilchard, Chief of Police

SALUTE TO THE FLAG / INVOCATION

The Pledge of Allegiance was recited, followed by an invocation from Reverend Trish Goodsell.

MEETING MINUTES

A motion was given to approve the Town Meeting minutes for August 2016 by Councilwoman Cook and was seconded by Councilwoman Hall. A roll call vote was taken and the motion was carried. The results of the vote were: 2 in favor; 0 opposed.

FINANCIAL REPORT

A motion was given to approve the August 2016 Financial Report by Councilwoman Cook and was seconded by Councilwoman Hall. A roll call vote was taken and the motion was carried. The results of the vote were: 2 in favor; 0 opposed.

TOWN MANAGER REPORT

No questions or comments.

ECONOMIC DEVELOPMENT REPORT

Michael Day reported that he will be in radio interviews to advertise the Ride to Sturgis event this coming Saturday. He added that he has 15 sales vendors plus 3 food vendors.

Mr. Day reported that Toy Town obtained their building permit and have started work on renovations.

PUBLIC WORKS REPORT

No questions or comments.

WWTP REPORT

Jason Self reported that the Town received a check for \$30,000 from MDE due to nutrient levels being down. He added that the Town has a new permit with no additional tap fees.

MUSEUM REPORT

No questions or comments. *(Dr. Byrd was absent from the meeting)*

FIRE / EMS REPORT

John Holloway cautioned residents on the need to be aware of motorcyclists and school buses while traveling.

POLICE REPORT

Chief Pilchard advised that the Snow Hill Youth Fishing Derby will be held in Byrd Park on September 24th, followed by the Citywide Prayer Day downtown. He advised that the section of Market Street in front of the County building at the traffic light will be closed during the prayer event.

OLD BUSINESS

No questions or comments.

NEW BUSINESS

1. Resolution No. 2016-06 Main Street Affiliate Program

This Resolution approves the Town to participate in the new Maryland DHCD Main Street Affiliate Program pursuant to a proposed Main Street Affiliate map and application for approval by DHCD of Maryland.

A motion was given to approve the Resolution by Councilwoman Cook and was seconded by Councilwoman Hall. A roll call vote was taken and the motion was carried. The results of the vote were: 2 in favor; 0 opposed.

2. Business Loan – Rebecca Payne

Mrs. Payne submitted a loan application for \$10,379.17 to be used toward renovations of her property located on W. Green Street. She is providing 4.272 acres of agricultural property as collateral.

A motion was given to approve the loan application for Rebecca Payne by Councilwoman Cook and was seconded by Councilwoman Hall. A roll call vote was taken and the motion was carried. The results of the vote were: 2 in favor; 0 opposed.

3. Business Loan – Elizabeth Brittingham

Mrs. Brittingham submitted a loan application for \$2,216.42 to be used toward equipment in her new hair salon on N. Washington Street. Mrs. Brittingham worked at Courtney Brook salon, which is closing and she is now opening a new salon across the street. The equipment purchased will be used as collateral for the loan.

A motion was given to approve the loan for Elizabeth Brittingham by Councilwoman Cook and was seconded by Councilwoman Hall. A roll call vote was taken and the motion was carried. The results of the vote were: 2 in favor; 0 opposed.

COMMENTS FROM THE MAYOR

1. Mayor Dorman advised that a community poll was taken regarding the time for the town meeting. After reviewing responses, the decision was made to keep the meetings at 7:00pm. He reminded everyone that the work sessions are held on the first and last Tuesday of each month at 4:30pm at the Train Station.
2. Mayor Dorman highlighted the following upcoming events:
 - Ride to Sturgis – Sturgis Park – September 17th
 - Snow Hill Youth Fishing Derby – Byrd Park – September 24th
 - Citywide Day of Prayer – Court House outdoors – September 24th
3. Mayor Dorman advised that a Public Hearing has been scheduled for Tuesday, September 27, 2016 at 6:00pm at the Train Station. The hearing will be to review the new Comprehensive Rezoning Ordinance.

COMMENTS FROM THE COUNCIL

1. Councilwoman Cook encouraged everyone to attend the Public Hearing on September 27th.

COMMENTS FROM THE AUDIENCE

1. Fran Price had the following questions/concerns:

- Is there a format in which to submit a proposal for the Purnell House?

Yes. See Kelly Pruitt at Town Hall.

- Can the parking lot behind Town Hall be paved/repaired?

Public Works staff will look at this issue.

- Is the Expedition owned by the Town for sale?

No. It is not for sale.

- Mrs. Price voiced a concern regarding a man spending a great deal of time downtown, asking for cigarettes and making the women feel intimidated. She added that just this evening he chased her down asking for cigarettes and was looking into the back seat of her vehicle. She stated that she will speak with Chief Pilchard privately about it but wanted the elected officials to know of this issue.

ADJOURNMENT

With no further discussion, Mayor Dorman adjourned the meeting at 7:19pm

Respectfully submitted: Trish Goodsell, Asst. to Town Manager